

Beach Day School Registration / Parent Contract

Parents/Guardians: Please initial each policy listed below, sign the Parent Certification statement at the bottom, and return all forms.

(This completed form is required before your child can be assigned a teacher.)

Section 1: Daily Procedures

_____ **PARKING:** I understand that I must find a *safe and legal* parking space before I escort my child into Beach Day School. Such parking spaces include the First Presbyterian Church parking lot (located between the PACC tennis courts and Pacific Ave.), the marked, diagonal spaces along 36th Street, and the marked, metered spaces along Pacific Ave. I agree that I will **not** park in the spaces reserved for residents of Sea Pines Apartments, in the Suburban Capital Building's parking lot, or in the parking lot for the professional offices at 303 35th Street. I understand that if I park in any of the aforementioned restricted areas, I may be ticketed or towed.

_____ **DAILY SIGN-IN AND SIGN-OUT:** I agree to sign my child in and out every day using the school's attendance procedure. I understand that I am required to escort my child to and from the designated drop-off area (and into the care of a staff member) each day, and that a staff member must acknowledge that I have either dropped my child off at school, or picked him/her up from school.

_____ **TIMELINESS:** I understand that classes begin at Beach Day School at 9am, and pick-up times vary, depending on grade. I agree to make arriving **on time** for drop-off and pick-up a priority, not only because I am ensuring that my child does not miss instruction time, but also because I am teaching my child the importance of respecting the time of others.

_____ **ILLNESS:** I understand that I will be notified should my child become ill during the day, and that I will pick my child up promptly, or make arrangements for an authorized emergency contact person to pick up upon such notification. I agree that I will NOT bring my child to school if he/she has had a fever of more than 100.4, or has vomited or had diarrhea within the last 24 hrs. If my child is exposed to or contracts a contagious condition (i.e., COVID-19, lice, chicken pox, etc.), I agree to notify the school and I understand that my child will be re-admitted according to the re-admission criteria in the Parent Handbook.

_____ **LUNCH/SNACK:** I understand that I must provide my child a healthy snack (or lunch, if appropriate) each school day, including a drink. I will also ensure that my child's lunchbox has his/her name on it.

_____ **POTTY TRAINING:** I understand that all children attending Beach Day School 3's, 4's, or Kindergarten class must be potty-trained and self-sufficient in the bathroom.

_____ **TOYS AND TREASURES:** I understand and agree to Beach Day's policy that no toys be brought to school from home. I understand that often children have a hard time sharing the toys they bring from home, and that children can become very distracted by their toy, even if it is in a cubby or backpack.

Section 2: Tuition/Enrollment Policies

_____ **TUTION** I understand that Beach Day's Tuition is an **annual fee**, based on the entire school year, and that the number of days per month that school is in session *is not a factor* in the amount.

_____ **LATE PAYMENT** I understand that if I chose to pay tuition monthly, I will be invoiced on the first of each month (September – April) and payment will be due by the 20th of each month. If payment is late, I understand that I will be assessed a late fee of \$30, and that if no payment has been made after 60 days, my child may not return to Beach Day School until full payment has been made.

_____ **WITHDRAWAL** I understand that if I choose to withdraw my child BEFORE the upcoming school year begins, Beach Day School must receive notice by June 1st, so that I may receive my prepaid May 2022 tuition back.

_____ **INCLEMENT WEATHER:** I understand that if inclement weather causes Virginia Beach public schools to close, Beach Day School will also be CLOSED. I further understand that if Virginia Beach public schools announce a 2-hr. delay due to weather, Beach Day School will be OPEN. I further understand that Beach Day School does NOT make up days missed for inclement weather. I agree to look for announcements regarding school closures via email and text, and/or on the school's website and social media pages.

_____ **ENROLLMENT STATUS:** I understand that the Beach Day administration reserves the right to terminate a child's enrollment at any time, if they feel it is in the best interest of the student and/or the general student body. Reasons for terminating a student's enrollment include, but are not limited to: inability of a child to adjust to school, disruptive behavior which makes the learning environment unsafe or not conducive to learning, non-payment of tuition, and misinformation on any registration forms.

Parent Certification: *I have read and understand the above policies, and will read the Beach Day Parent Handbook. I agree to abide by these policies, along with the standards from the handbook.*

Signature: _____

Date: _____